



ALAGAPPA UNIVERSITY

(Accredited with **A+** Grade by NAAC(CGPA:3.64) in the Third Cycle and Graded as Category-I University and Granted Autonomy by MHRD-UGC)

KARAIKUDI – 630 003, TAMIL NADU

DIRECTORATE OF DISTANCE EDUCATION



RETENDER SCHEDULE

Sealed Tenders are invited from the reputed book publishers for preparation and printing of course materials to the Directorate of Distance Education of Alagappa University, Karaikudi under **“Two Cover System”** i.e. the publishers are required to submit simultaneously two separate sealed covers, put into a single big cover superscribing **“Tender Ref:DE10/Tender/Printing of Course Materials/2019, dt:08.03.2019”**. One cover containing the Earnest Money Deposit (EMD) along with the details of the capability to undertake the Tender which will be opened first and the second cover containing the price quotation which will be opened only, if the publisher is found qualified to execute the tender. The list of the programmes, pre-qualification criteria and other terms and conditions etc., can be downloaded from the University Website: www.alagappauniversity.ac.in and www.tenders.tn.gov.in. If it is downloaded from the website, the cost of tender schedule amount of Rs.15000+GST 10% shall be enclosed by the publishers in the form of demand draft drawn in favour of **“The Registrar, Alagappa University”** payable at **“Karaikudi”**.

The filled in tender along with a demand draft of **Rs.2,64,550/-** (Rupees two lakhs sixty four thousand five hundred and fifty only) drawn in favour of **The Registrar, Alagappa University** payable at Karaikudi towards **Earnest Money Deposit (EMD)** should be submitted to the Registrar, Alagappa University, Karaikudi on or before **22.03.2019** upto **3.00 p.m.** which will be opened on the same day at **4.00 p.m.** in the presence of tenderers. The term of the tender shall be for a period of three years from the date of issue of work order by the University.

PRE-QUALIFICATION CRITERIA

1. The publisher shall have not less than ten years of experience in book publishing / content development / printing of course materials.
2. The publisher should have atleast 5 years of experience in preparing course materials in SIM (Self Instructional Material) format as per the specifications of Distance Education Bureau (DEB), New Delhi (for atleast 2 Universities approved by UGC). Proof / Evidence of work done should be attached.
3. The publisher should have published atleast 100 titles for different universities in SIM format. The company should have database of scholarly Authors preferably with Ph.D. and should be from reputed educational institutions.
4. The publisher should be an Income Tax payer with PAN and TAN issued by Income Tax Department and relevant PAN and TAN number should be mentioned in the Tender.
5. The annual turnover of the publisher should not be less than **Rs.10 crore** for the year ended **31.03.2018** and should have its own network across the country.
6. Any pending case / enquiry against the University by the publishers is not eligible to participate.
7. Interested and qualified publisher shall submit technical bid taking into account the pre-qualification criteria listed above with relevant documents.

REGISTRAR

Place: Karaikudi

Date: 08.03.2019