



ALAGAPPA UNIVERSITY
 (Re-Accredited with “A” grade by NAAC)
KARAIKUDI - 630003



APPLICATION FOR ADMISSION TO THE CONVOCATION

1. The application with the required fee etc. should reach this office on or before
2. Candidates should read the instructions very carefully before filling the columns.

IN PERSON	
IN ABSENTIA	

Name of the candidate and Address for communication with pin code

Mobile No.:

Name of the Degree for which Application is made	Register Number	Month & Year of Passing	Branch Optional Subject	Class obtained
1	2	3	4	5

	Tick in the appropriate box		Sex:	Male	Female
1.Name of the candidate (in CAPITAL LETTERS)	in English	_____			
	in Tamil	_____			
2.Father’s Name	in English	_____			
	In Tamil	_____			
3.Mother’s Name	in English	_____			
	In Tamil	_____			
4.College/Department/where studied:					
5.If the candidate had already been admitted to a convocation for any degree either in person or in absentia, specify the details,	Degree	Date of Convocation	Name of the College/ Dept. Studied		

TO BE RETAINED BY THE COLLEGE OFFICE/UNIVERSITY DEPARTMENT
 (Details to be filled up by the candidate)

Name of the Candidate	<input style="width: 100%;" type="text"/>				
Degree for which application is made	<input style="width: 100%;" type="text"/>	Reg.No.	<input style="width: 100%;" type="text"/>	Month & Year	<input style="width: 100%;" type="text"/>
College/Dept. through which qualified	<input style="width: 100%; height: 30px;" type="text"/>				

6. Whether application was ever made previously for admission to this degree and if so state the year, rejection of application if any : and the reason therefor.

7. PAYMENT DETAILS

Amount :
Date of Payment :
D.D.Number :
Name and Place of Bank :

SL.No.	Details	Fees
1.	Convocation Fee a. In Person (Medalwinners/Rank Holders in PG/M.Phil only)	Rs.600/-
	b. In Absentia (Others)	Rs.750/-
2.	Ph.D	Rs.750/-
3.	Search fee per year (Other than current batch)	Rs.200/-

8. The following certificates must be enclosed.

- Attested copy of previous Degree Certificate.(UG or PG Convocation)
- Attested copy of Provisional certificate for which the convocation is made.
- Attested copy of T.C for which convocation application is made.
- Demand Draft drawn in any bank in favour of "THE REGISTRAR, ALAGAPPA UNIVERSITY" payable at **Karaikudi**.
- Attested Xerox Copy of Cumulative Mark Statement of the degree for which application is made.
- For Ph.D - Attested copy of Ph.D Award Notification.

Station :

Signature of the Candidate

Date :

FORWARDED

Office Seal }
with Date }

Signature of the Principal/
Head of the Department
