

**Axis Bank**

**Vijaya Bank**

**Andhra Bank**

**Bank of Baroda**

**Co-operative Bank**

5. The candidates should write their Name and programme opted on the reverse of the demand draft. **Any alteration / Overwriting of name will not be accepted.**
6. The demand draft should reach the Directorate of Distance Education within 15 days from the date of its issue by the bank.
7. Demand Draft should be payable at Karaikudi only; Demand Draft payable outside Karaikudi will not be accepted.
8. Payment of fee in installment is not permitted.
9. The Students are permitted to pay the fee year wise.
10. **Fee once paid shall neither be refunded nor adjusted towards any other payment.**
11. Cheques, postal orders and money orders will not be accepted under any circumstances.
12. Applicants should fill- up the application form and student Index Card in block letters in his / her own handwriting and duly sign in the space provided.
13. Incomplete applications and over-written applications will be rejected.
14. Admission cannot be claimed as a matter of right.
15. Whenever the candidate corresponds with the Directorate, he/she has to quote his/her Enrolment Number, programme and the Learning Centre through whom they have enrolled correspondence.
16. No candidate should register for two programmes in the Directorate in the same year.
17. The University reserves the right not to conduct any of the programmes if the circumstances so warrant.
18. If the certificate submitted by the applicant is in any language other than English/ Tamil, an English version of the certificate, duly attested by a Gazetted Officer should be enclosed, failing which such certificate will not be considered.
19. In case of certificates/Degree of Indian/Foreign Educational Institution, such Institutions must be Members of Association of Indian Universities or Commonwealth Universities.
20. The Directorate reserves the right to revise, modify, add or delete any part of the syllabus, considering the welfare of the students.