



ALAGAPPA UNIVERSITY
(A State University Established by the Government of Tamil Nadu in 1985,
Accredited with A+ Grade by NAAC (CGPA 3.64) in the Third Cycle)

KARAIKUDI-630 003

Tamil Nadu, India



Advertisement No. _____

Appl.No.

Demand Draft Particulars	
Bank and Branch	
DD No. & Date	
Amount (Rs.)	

**Affix a recent
Passport size
Photograph with
Signature**

**Application for the post of.....
(To be submitted in 8 Copies)**

1. Name in full (in Block Letters)	TAMIL	
	ENGLISH	
2. Father's Name/Spouse's Name		
3. a) Present post held and Academic Level of Pay in Pay matrix b) Present Basic Pay(Rs.) c) Date of Next increment d) Date of appointment in the present post		
4. Sex		
5. Marital Status		
6. Permanent Address with Pin Code		
7. Address for Communication with Pin Code (Phone No. and e-mail address, if any)		
8. a) Date of birth and age as on closing date of application.		

(extract of first page of S.S.L.C book to be attached)					
b) Place of Birth					
c) District and State					
9. Nationality & Religion					
10. Name of the Community & Sub-caste and to state whether it is FC/BC/MBC/BCM/SC/ST/SC(A) (<i>Attach Proof</i>)					
11. If differently abled, give details					
12. Proficiency in Languages (Please underline your mother tongue):					
Language	Read Only	Speak Only	Read and Speak	Read, Write and Speak	Examination Passed, if any
Tamil					
English					
Others Specify					

13. (a) Particulars of Educational Qualifications:					
Programme of Study	Name of the Institution/ University	Major Subject(s)	Regular/Par Time/ Distance Education/OUS	Class	Percentage of Marks / Grade
Ph.D					
M.Phil.					
PG _____					
UG _____					
HSC, SSLC					
Others, if any					
(b) Details of qualifying Level Test					
NET					
SLET/SET					
14. Title of the Thesis for the Research Degree(s):					
Degree	Subject				
M.Phil.					
Ph.D.					
Any other higher degree like D.Sc., D.Litt., etc.,					

15 Employment details			
Name of the University/ College/ College/ Institution	Designation held	Date of joining	*Salary details pay with pay matrix
* Service Certificate with present salary details to be enclosed			

16. Teaching Experience:								
Sl No	Institution	Position	Teaching		Duration		Total Years of Service	*Pay Scale / Academic Level of Pay in the Pay matrix
			UG	PG	From	To		

17. Administrative Experience:					
Duties/responsibilities	Post held	Institution	Period		Pay Scale / Academic Level of Pay in the Pay matrix
			From	To	
Total number of years of administrative experience					

18. Research Experience (other than Ph.D. research period)						
i. Number of Years of Research Experience Including Post Doctoral :						
ii. Number of candidates supervised / under supervision for Research :						
Degree		Total No. of Students	Guided and Awarded	Under Supervision		
(i) M.Phil.,						
(ii) Ph.D.,						
(iii) Post-Doctoral Level						
iii. List of Publications: (Start from the recent one.) List only those that are already published only in UGC Index Journals, Book chapters, Text Book, Reference Books and Edited Books. (If necessary an Annexure may be enclosed)						
Sl. No.	Author Names	Title of the Paper	Journal Title, Volume No, Issue No, year & Impact factor	UGC Journal No & ISSN	No. of Citations (where applicable) with h-index	
iv. Research Projects undertaken: Give details with proofs: (If necessary an Annexure may be enclosed)						
Sl. No.	Title of the Project	Amount Sanctioned	Name of the Funding Agency		Period of Project	Year of Completion
			National	International		

19. International academic Exposure, if any						
S.No.	Post / Assignment	Organisation / University	Area of Assignment	Duration		In Years & Months
				From	To	

20. Details on special training undergone, additional skills acquired etc., (*Other than refresher courses and orientation programmes*)

Name of programme	Training / Skills	Name of the Institution	Period	Remarks

21. Have you conducted any extension/community/Literacy activities in quantifiable terms?
(Proof to be enclosed)

Sl No	Type of activity	Period of activity	Agency of collaboration	Outcome

22. Membership in Academic or Scientific Bodies:

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23. Patents, Medals, Awards and Fellowships Obtained

24. Any other fact(s) you would like to present for consideration of your Candidature:

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25. Any court case is made/pending against you (Criminal cases/ Disciplinary actions or equivalent etc.,) If yes, give brief account of the case like nature of complaint, action taken etc.,

Yes / No

26. If appointed, time required for joining duty	
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27. Testimonials:

(Name, Designation and Address)

Two testimonials from persons under whom one has either studied or worked be enclosed.

1.

2.

28. References: Persons in responsible positions who are well acquainted with the applicant's character and work (other than relatives) with Name, Designation, Address, Phone Number and e.mail.

1.

2.

3.

29. Enclosures in the following order:

(Please ensure that the enclosures are attached with all the 8 copies of applicants)

- i) First page of SSLC Book / Transfer Certificate
- ii) HSC Mark Statement
- iii) Degree Certificates starting from highest degree
- iv) Mark Statements for PG Degree(s) / M.Phil.
- v) NET/ SLET/ SET Certificate(s)
- vi) Community Certificate, if applicable
- vii) Service Certificate from the present employer
- viii) Copies of certificate(s) for previous employment
- ix) List of Publications
- x) Copies of Testimonials
- xi) Pension certificate, if being pensioner
- xii) Supportive documents / certificates for administrative experience claimed (Item 17)
- xiii) Separate No Objection Certificate to be obtained from the present employer
- xiv) Others

Declaration

I _____ hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any of the information being found false or incorrect or any ineligibility being detected before or after the interview, my candidature is liable to be cancelled and action initiated against me.

Further I declare that there are no criminal/departmental proceedings pending/contemplated against me.

Signature of the Applicant

Place:

Date:

Signature of the forwarding authority
with official seal and date

N.B.: 1) Attach separate sheets, if space provided in any column is not sufficient

2) If employed, the filled in application should be forwarded through proper channel.

DATA SHEET
(To be filled in by the applicant)

Application for the post of _____

01.	Name of the Applicant:		
02.	Date of Birth:	Age:	Sex: Male/ Female
03.	Community	FC/BC/MBC/BCM/SC/ST/SC(A)	
Qualification			
04.	Name of the Degree	Year of Passing	Percentage of Marks/ Class
	PG		
	M.Phil.		
	Ph.D		
05.	NET/SLET/CSIR		
Additional Qualification			
06.	Name of the Degree	Year of Passing	Percentage of Marks/ Class
	D.Sc.		
	Fellowship		
	Titles		
	Awards		
07.	Teaching/ Research exp.	UG ___ Yrs. ; PG: ___ Yrs	Res.Guidance: M.Phil: Ph.D.
	Guidance (M.Phi/Ph.D)		
	Experience	Academic: _____ Yrs.	Administration ___ Yrs.
08.	Post Doctoral Research experience	National: _____ Years	International _____ years
09.	Publications:	Regional Journals/ Books _____ Nos.	National Journal/ Books _____ Nos.
			International Journal/ Books _____ Nos.
10.	Organization of Depts/Conference:	Depts. _____ Nos.	Conference _____ Nos.
11.	Conference, Seminar, Workshop participated:	Regional ___ Nos. National _____ Nos. International _____ Nos.	
12.	Research Project conducted and Fund generated in Rs.		
13.	Patents granted ___ Nos. Consultancies handled ___ Nos.		
14.	Present Position		
15.	Pay/ Pay Matrix		
16.	Address to which communication is to be sent with Phone No. and E.mail ID		
	I declare that the details given above are correct and I stand responsible for their validity		
	Date:	Signature of the Applicant	
Note: This coding sheet should be filled in by the applicant and submit along with application without fail.			