



ALAGAPPA UNIVERSITY

(A State University Accredited with A+ Grade by NAAC (CGPA : 3:64) in the Third Cycle and Graded as Category - I University, Granted Autonomy by MHRD - UGC)



KARAIKUDI - 630 003

APPLICATION FOR ADMISSION TO THE CONVOCATION

- The application with the required fee etc. should reach this office on or before
- Candidates should read the instructions very carefully before filling the columns.

IN PERSON

IN ABSENTIA

Name of the candidate and Address for communication with pincode

Mobile No.:

Name of the Degree for which Application is made	Register Number	Month & Year of Passing	Branch Optional Subject	Class Obtained
1	2	3	4	5

Tick in the appropriate box

Sex:

Male

Female

1. Name of the candidate (in CAPITAL LETTERS)

in English

in Tamil

2. Father's Name

in English

in Tamil

3. Mother's Name

in English

in Tamil

4. College / Department / Where studied :

5. If the candidate had already been admitted to a convocation for any degree either in person or in absentia specify the details,

Degree	Date of Convocation	Name of the College / Dept. Studied

6. PWD Candidates

PWD		
Blindness	Hearing Impairment	Locomotor Disability

TO BE RETAINED BY THE COLLEGE OFFICE / UNIVERSITY DEPARTMENT

(Details to be filled up by the candidate)

Name of the Candidate

Degree for which application is made

Reg. No.

Month & Year

College / Dept. through which qualified

6. Whether application was ever made previously for admission to this degree and if so state the year, rejection of application if any and the reason therefor.

7. **PAYMENT DETAILS**

Amount :

Date of Payment :

D.D Number :

Name and Place of Bank :

SL.NO.	Details	Fees
1.	Convocation Fee a. In Person (Medalwinners / Rank Holders in PG / M.Phil only)	Rs. 600/-
	b. In Absentia (Others)	Rs. 750/-
2.	Ph.D	Rs. 750/-
3.	Search fee per year (Other than current batch)	Rs. 200/-

8. **The following certificate must be enclosed.**

- Attested copy of previous Degree Certificate. (UG or PG Convocation)
- Attested copy of Provisional Certificate for which the convocation is made.
- Attested copy of T.C. for which convocation application is made.
- Demand Draft drawn in any bank in favour of **“THE REGISTRAR, ALAGAPPA UNIVERSITY”** payable at Karaikudi.
- Attested Xerox Copy of Cumulative Mark Statement of the degree for which application is made.
- For Ph.D - Attested copy of Ph.D Award Notification.
- The Students those have already paid the convocation fee along with exam fee, need not pay again.

Station :

Date :

Signature of the Candidate

FORWARDED

Office Seal }
with Date }

Signature of the Principal /
Head of the Department